

# Comore Loma Water Corporation

P.O. Box 1863

Idaho Falls, ID 83403

July 13, 2021

Attendance: Tim Titus, Dustin Parkinson, Tyler Paesl, Randy Skidmore, Todd Cornelison, Marv Besmer, Kirstin Hoskins, Trevor (Automation Werx)

Meeting called to order at: 5:00 pm

Review Prior Minutes: Todd motion to accept minutes, Randy second, Passed unanimously

Automation will be at the meeting to discuss issues with SCADA. SCADA is maxed out Trevor is here to explain why we need to upgrade the system. Each time Dustin has to call we pay \$145.00 to have adjustments made. HMI is being used to look at multiple locations instead of just one. When you go to a software SCADA, you have more things you can do. Look at Ignition SCADA software, they have installed them throughout the valley, not paying for extra things. Are we painting ourselves into a corner, but no we aren't we can add more locations. The city of Rigby waste water is using this system. The reports right now are sent but have to be interpreted, with the Ignition system it will allow for the reports to be adapted as we need them. The current system we have a about 6 months of raw data, the new system will depend on the computer size and the reports that are saved. Reasonable to say the new system would be able to store 2-3 years of data. Different options, Host through Automation Werx and pay for the license through them and have a login. Or purchase a computer and have it hosted on our own. Conversion cost either way \$11000.00 Locally hosted by us cost would be \$6400 plus \$3000 for computer, for Automation to host \$2100 a year. Rise has installed used equipment and it is a matter of time before we have more problems. Cellular charge for communications would cost \$17020.00 of that \$7200.00 would be an annual charge. Dustin feels the software is the first thing that needs to be changed so that we can start getting the info for saving power.

## 1. **Presidents Report**

1. Well #8 is up and running and was covered under warranty, except for EE time.
2. Possible add an inspection fee for new homes that include a connection permit. Need to have a sticker done for inspections. Possibly Blue.
  - i Have a form for approval
3. Audit the homes we are billing and make sure we aren't missing any Dustin and Kirstin will work on this.
4. Change/establish of a firm policy regarding increase/decrease irrigation and what is considered irrigation and allowed. Need to take to the attorney.
5. Think about an annual cost increase.
6. Contracts Need to have a transition between Dustin and Colvin. Tim motion to not renew Carls contract. Second Marv, Passed unanimously.
7. SRF Loan
  - i There are things that need to be updated, redrill Well #1 and Well #4, and possibly redrill well #2 and get more pumping out of it.
8. Renting Water two members have received letters from the state because they are watering over ½ acre. The state has told them that they can rent water, the corporation is the one that should provide the water as per the state. Create a policy for how to control this. Does CLW rent the rights from the state, and then rent them to the customer. Rigby, Andrus (Attorney) Harris, Marchman (Attorney that Randy uses) to contact to help set up a new policy. Todd motion to contact a law firm to start getting policies set up for us about irrigation policies. Randy second, Passed unanimously.
  - i Take a sample of what we want the policy to say, and have the ½ acre in it somewhere.

9. Test wells, Todd is willing to have it done at his home. Need to put some on the new properties, as they are connected to the system. This is needed to see how much water is being used. Tim need to be electronically read. Need to look for grants that will help pay for the meters.
10. Hose watering on days off

## 2. Manager Report—Dustin

### 1. See Dustin's list.

- i Automation Werx, presentation from Trevor. Randy is willing to split the \$13K upgrade SCADA bill. Tim Motion to upgrade the SCADA system and split the \$13K with Randy, Skidmore Inc. Tyler Passed, Randy conflict. Passed unanimously. Dustin will have Automation split the bill between Skidmore and Comore Loma. Dustin will work with them and make sure that the new system does everything that Dustin wants it to do.
- ii Todd motion that we do the Communication portion of the Automation quote. Randy second, Passed unanimously.
- iii Well #8 sampling 2<sup>nd</sup> quarter sampling was not done, and were given a violation, Dustin was able to get that waive. We will have to get samples for the next 3 quarters. Ask Brad about Demand charge for testing. About \$9K in sampling and lead and copper.
- iv Leak on 65<sup>th</sup> in the new division, Dustin thinks it is a hydrant leak, he knows how to fix the hydrant.
- v Tappan falls leak, air vac
- vi Hydrant broken on Big Bend just needs to be coupled back together.
- vii TR is having an inside valve fixed. Turning off the road.
- viii Dustin has been authorized \$25K in previous meeting to fix valves.
- ix Need to have money in the budget to clean and exercise the valve boxes by division/section towards the end of the year.
- x Well #2 communication was updated. Working great
- xi Well #5 is having a flow meter problem. Have hard reset it again, Automation has said it looks like it could be an electrical failure. May need a whole new meter.
- xii Well #8 is working great. The mechanical seal is working how it should. The drive is fixed and working great.
- xiii Well #7 is working great, and no oil in Tank 2. It is running 19-20 hours a day.
- xiv Middlefork Boosters have been replaced, American Pump repaired them.
- xv Well #6 is working great now, the new wires were installed, and new settings were put in SCADA. Need to get new parts for the drive, after December 2021 they will not make parts or service the drive.
- xvi Well #6 needs to have the windows fixed.

## 3. Financial

1. Report.

## 4. Other Items

1. Water rights. Randy's Attorney told him that by transferring the water rights we are not subject to water calls, and have a mitigation plan in place.

## 5. Ongoing Items.

1. Test water meters at some properties.
2. Transfer fee of \$500.00 for next month, general contractors treated different.
3. How long is a "New" yard?
- 4.

5. By Law changes MGM will have their attorney look at them and give us some suggestions to modernize the by laws.
6. Invest Extra SRF Funds
7. Well #4
8. Dynamic Modeling
9. Backflow Preventers
  - i. Letter to Members Have it recorded in to the system with MGM???
10. Isolation Valves
11. Architectural Control board
12. Test Water Meters

Meeting adjourned: 8:30PM