

## **Water Notification Policy** (approved 7-16-2014)

For all public notices required pursuant to the Idaho Rules for Public Drinking Water Systems (IDAPA 58.01.08.106)

Comore Loma Water Corporation (CLWC)

1. All water operators (including backup operators) contracted or employed by CLWC are required to know and understand all rules requiring public notice.
2. Upon the occurrence of an event requiring public notice
  - a. The water operator will immediately prepare a notice from public notice templates ([www2.deq.idaho.gov/water/publicnotificationtemplates/](http://www2.deq.idaho.gov/water/publicnotificationtemplates/)) and the information he has concerning the incident.
  - b. The water operator will inform DEQ and CLWC Board of Directors about the event and provide a copy of the notice by email to board members as soon as possible and no later than the notice requirement rules.
  - c. The water operator will prepare copies of the notice (100 initially, and more as the supply is depleted).
  - d. The water operator will post the “warning” signboards provided by the CLWC board at entrance/exit points to the subdivision as soon as possible and no later than the notice requirement rules. The signboards will have a box attached that contain a copy of the notice. The signboard will also direct residents to the webpage for more information.
  - e. The water operator will keep the notice boxes supplied with copies of the notice during the duration of the event.
  - f. The CLWC president will post the notice on the webpage along with any additional information that is available as the event progresses
  - g. The CLWC secretary will send notifications by email to all residents that have supplied their email information to the corporation.
3. At the conclusion of the event
  - a. The water operator will inform CLWC Board of Directors by email that DEQ has determined the water is safe.
  - b. The water operator will post the “all clear” signboards provided by the CLWC board at the entrance/exit points to the subdivision as soon as possible.
  - c. The CLWC president will post the “all clear” notice on the webpage
  - d. The CLWC secretary will send “all clear” notifications by email