

Comore Loma Water Corp
2539 Channing Way Suite 220
Idaho Falls, Idaho 83404

October 12, 2021

Attendance: Tim Titus (Zoom) Paul Merrill, Todd Cornelison, Tyler Paesl

Meeting called to order at: 5:25PM

Review Prior Minutes: Todd Motion to approve minutes, Second Paul, Passed unanimously.

Husk with Civilized Design

1. Presidents Report

1. Tim is working on a Policy and Procedure manual
2. Water right lease
3. Attorney meeting report
4. Review Irrigation Fines Policy
5. MGM Evaluation and report
6. Steve Rawson report
7. Charge a fee for paper bills
8. Ray Hansen Wants to have a survey peg replaced and the tower at Sagewood taken down.
 - i Tyler motion to allow up to \$1500, Paul second. Passed unanimously. Randy will take care of. The tower is not being taken down.
9. Need to get a website up and going.

2. Manager Report—Dustin

1. Well 6 The disconnect took forever to get here, EE has been show staffed, Automation ran their wire today. EE still needs to come and hook up stuff. They should be within the \$40K. They have been told we will not pay any overage. Well 6 needs to be ran, Dustin is going to call the Power company and see if they can run it with out getting the demand charge. It also needs a nitrate test done.
2. Well 7 It was put back together and it ran for a day. There was a lot of oil coming out. EE didn't put the correct bearing in to the motor. It has been repaired and replaced. Still waiting for EE to come and get it started up. Dustin will call RMP about this also it needs to run and have a test done, would like to not have a demand charge.
3. Well 8 Motor has an oil leak. Jared with American Pump is meeting with Dustin, to figure out what is going on.
4. Power Issue
5. Valve Locating, Homeowner involvement Need to speak about it again.
6. SCADA System Show the new system
7. Parts Shortage need to have parts on the shelf. The SCADA parts are starting to be 2-3 months out. Need to have a PLC and input cards on the shelf since they are taking so long to get here. \$3K would be enough to get parts to rebuilt a SCADA cabinet. Dustin doesn't want to be stuck without the cards.
8. Other parts Dustin is concerned with not having repair bands for the main lines, and couplers, Need to have an inventory list so that we know what parts we have. Paul making a motion to give Dustin \$10K to get parts and inventory. Dustin will make a critical list of the parts that he feels we need with will fit within the \$10K. Todd Second, Passed unanimously.
9. Potential Used meter Sale Dustin thinks that he can sell the meters, he is working on it. He thinks that he could sell the meters for about \$6K. Tim would like to add any money off the meters back to the inventory/parts list.
10. Winter Project list

- i Remove sagebrush around 3, adding shelves, cleaning up the well house, painting things, cutting the weeds around the fire hydrants.
- ii Sanitary survey will need to be done in March.
- iii The Generator has injector issues, Dustin knows someone that could look at it. Tim approved to have Dustin guy to look at the generator.
- iv Dustin is working on making a list of things that need to be worked on for the survey and will bring a list to look at in November.

11. Husk Crowther Civilized Design and grant money for a study.

- i Try and get money to Redo Wells 4, 2 and redrill well 1, Generators, Transmission line from Well 6 to tank 1, Meters, Marbrissa lines, Dynamic Modeling.
- ii DEQ got more money that they can use for projects. Husk has created a plan/application and letter of interest to apply for the grant. Water meters are considered “green” to conserve water. The facility planning study goes over the current system and see what needs to be done to add.
- iii Different areas that are looked at:
 - 1 Water rights
 - 2 Water supply/pumping
 - 3 Distribution/ Fire flow
 - 4 Water storage/Generators
 - 5 Water Quality
- iv The application is ready to be submitted, and can be submitted tomorrow if approved. The State Revolving fund works that the state will pay up to 50% of the study cost. It will take approx. a year to go through the process once the application is approved. Have to have studies, and meeting, and environmental studies. Looking to spend around \$40K to have the study done. If we decided to move with improvements, we would apply in Jan of 2023. Then a design process would be fall of 2023, and construction would begin in 2024.
- v DEQ likes to see a facility plan done every 5 years. They like to have these done when anything is being added to the system. IE tank or well.
- vi Todd motion to file the paperwork for the application, Tyler second, passed unanimously.

3. Financial

- 1. Report.

4. Ongoing Items.

- 1. Test water meters at some properties.
- 2. By Law changes MGM will have their attorney look at them and give us some suggestions to modernize the by laws.
- 3. Invest Extra SRF Funds
- 4. Dynamic Modeling
- 5. Backflow Preventers
 - i. Letter to Members Have it recorded in to the system with MGM???
- 6. Isolation Valves

Meeting adjourned: Tim motion to adjourn, Paul second. Meeting adjourn 6:36PM